

Job description - Works Supervisor (PB6a)

Job summary
The Works Supervisor will plan, deliver, and supervise work programmes for contractors and staff to ensure compliance with the UK Forestry Standard and UK Woodland Assurance Standard. Assist in setting and maintaining standards in all aspects of recreation management to help meet business plan targets.
Key responsibilities & accountabilities
<ul style="list-style-type: none"> Supervise operational sites to identify health, safety, and environmental issues, and take corrective action. Work with the Recreation Manager to co-ordinate recreational management, maintenance, activities, projects and resources across the New Forest, delivering the aspirations of our New Forest Plan. Supervise the recreational facility inspections system. Review recreational principles and processes and deliver best practice. Supervise the New Forest Recreation Team in planning and delivering visitor site maintenance and development. Support the wider teams in managing community engagement and the provision of engagement opportunities at recreation facilities. Support and work with the New Forest Recreation Manager on delivering best practice engagement at our key visitor sites and furthering our ambitions under the New Forest Business Plan and Recreation Management Strategy.
Location-specific information
<ul style="list-style-type: none"> Act as Duty Supervisor providing 24hr emergency contact cover for a period of one week approximately every 6 weeks over the summer months i.e. approximately 4 times per year.
Skills, knowledge & experience
<p>Essential professional and technical experience</p> <ul style="list-style-type: none"> Experience of planning and delivering recreational management programmes. Experience of undertaking, implementing, and managing facility inspections and a facility inspection system. Experience in supervising a team and staff. Delivering work on time to tight timeframes. Good understanding of Health & Safety in the workplace. Working as a team to deliver tasks/project work. Competent IT user with experience in MS office suite of applications. Knowledge and understanding of industry standards and best practice. Excellent communication skills. <p>Desirable professional and technical experience</p> <ul style="list-style-type: none"> Experience using GIS. Experience of contract supervision particularly in a protected landscape. Experience of budget resource planning and monitoring.
Qualifications
<p>Essential</p> <ul style="list-style-type: none"> Full UK driving license.