

Job Description - Forest Works Supervisor (PB6A)

Job summary

As a Forest Works Supervisor, you will play a key role in delivering safe and effective operations across our recreation sites. You will lead on vegetation management, support the delivery of key operational tasks, complete dangerous tree surveys, and coordinate on-site contractors.

The role involves supervising the Craftsperson based at High Lodge and providing essential operational support to both the Thetford Recreation Beat and the Rendlesham Recreation site. The position is primarily based at High Lodge; however, you will be required to work flexibly across recreation sites in the northern part of the East District as business needs arise. Working hours will vary depending on operational requirements.

You will champion our health and safety culture, consistently demonstrating our core value of “*look out and look after*” in all aspects of your work.

Key responsibilities & accountabilities

- Supervise the Craftsperson, providing direction, support, and ensuring high quality work across all assigned tasks.
- Manage vegetation plans at High Lodge ensuring timely and safe delivery of all vegetation management activities.
- Lead on dangerous tree surveys, including organising and overseeing associated remedial works where appropriate.
- Work collaboratively with contractors and stakeholders, maintaining strong relationships to support effective site operations.
- Monitor and supervise contractors to ensure full compliance with contract specifications and health & safety requirements.
- Inspect and maintain recreational facilities to a high standard
- Carry out FISA checks and audits, ensuring forestry operations meet relevant safety and competency standards.
- Effectively supervise, motivate, and support colleagues and contractors, promoting teamwork, strong communication, and consistently high standards of work.
- Undertake any other duties reasonably requested by your line manager to support the operational needs of the sites.

And any other tasks, reasonably requested by your line manager.

Skills, knowledge & experience

Essential professional and technical experience

- Proven experience of effective team working.
- Experience in supervising and monitoring contracts to ensure quality and compliance.
- A sound understanding of health and safety systems relevant to practical countryside and forestry work including risk assessments, Forest Industry Safety Accord (FISA) guidance, and lone working procedures.
- Competent IT user with good working knowledge of the Microsoft Office suite.

- Experience of working to tight deadlines, with strong interpersonal and communication skills and the ability to work effectively both independently and as part of a wider team.

Desirable professional and technical experience

- A good understanding of UK Forestry Standard (UKFS) and UK Woodland Assurance Standard (UKWAS) requirements.

Qualifications

Essential:

- City & Guilds NPTC Level 2 Award or equivalent in one or more practical forestry skills such as chainsaw maintenance, cross cutting, and felling and processing trees up to 380mm or equivalent qualification.
- Full UK driving license
- Good understanding of health and safety issues relating to working in a forest or public access site
- Experience in tree safety inspections and recreation site inspections, with the ability to identify hazards and record findings accurately.

Desirable:

- FMOC certificates if operating a forest tractor
- NPTC (or equivalent) in safely applying pesticides using handheld applicators.
- First Aid Qualification with +F
- Competent to use GIS systems