

## Job description - Peatland restoration project manager (PB5Ops)

### Job summary

Forestry England is the government department responsible for protecting, expanding and promoting the sustainable management of the Nations' Forests and increasing their value to society and the environment.

In this role you will work within Forestry England's North District. To help you settle in quickly you'll be provided with training and mentoring and will be working closely with experienced team members to help you settle quickly into the role.

### Key responsibilities & accountabilities

#### Programme development:

- interpret existing survey data into a 10 year work programme
- confirm interventions, work types and outline costs for business planning
- create a rolling assessment process to bring new sites in to the programme

#### Resource management and operational delivery:

- complete the site planning for the delivery of the work set out in the approved project plan
- procure and engage competent contractors to deliver site work
- monitor work progress and expenditure against the project targets, reporting to the FE Project Team
- manage site operations to ensure specifications are delivered within Forestry England's operations and safety standards and the UK Forestry Standard

Collaborate positively with colleagues, partners, organisations and individuals to deliver the peatland restoration and related projects.

Surveying and Record keeping: Design, implement and report on the site survey and monitoring programme required within the project working with academic institutes and consultancies.

Survey and assess the wider peat resource in order to advise forest design planning and the development of a strategy for peat in North Forest District.

Represent Forestry England at the Border Mires Committee and through site visits or media/press releases.

And any other tasks, reasonably requested by your line manager.

### Skills, knowledge & experience

### Essential professional and technical experience

- proven track record of delivering or assisting in the delivery of work programmes; work planning, health & safety, finance management, programme reporting
- management and supervision of contract(s) within the land management sector, e.g. forest management, timber harvesting, and/or environment and recreation projects
- ability to design, implement and interpret survey and monitoring programmes objectives and communicate effectively with surveyors and stakeholders

### Desirable professional and technical experience

- use of Project Management tools in co-ordinating or managing a programme or project
- involvement in peatland modification and restoration in the UK
- use of GIS systems such as Arc-view or Forester Web
- experience of working with voluntary groups

## Qualifications

### Essential

- knowledge of contract management procedures
- knowledge of relevant Health and Safety systems
- IT computer skills
- HND or degree level qualification (or equivalent) or relevant experience in forestry, environmental management or a related subject

### Desirable

- knowledge of peatland habitats and restoration techniques
- excellent communication skills in both written and verbal format
- be able to clearly communicate work specifications, the progress of the programme and the results of our work with stakeholders
- understanding of forest or land management planning, and delivery mechanisms/systems for related work programmes

